

THE TIME TO SHINE PROJECT

MINUTES OF THE ANNUAL GENERAL MEETING

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| Date: | 10 TH November 2018 | Time: | 10:44 a.m. |
| No.: | 3 | Quorum: | Yes |
| Location: | [REDACTED] | | |
| Present: | Ian Martin (IM), David Price (DP), Tracey Johnson (TJ), Jane Burmingham (JB), Alison Cooper (AC), Michael Grant (MG), Jan Allen [via phone link] (JA) | | |
| Apologies: | Caz Sanigar (CS) | | |
| In Attendance: | Suzi Grant (SG) | | |

| No. | Agenda Items | Action |
|-----------------------|---|--------------------------------|
| 1 | Chairman's Welcome IM thanked everyone for coming & conveyed his best wishes to Caz Sanigar | |
| 5 | Co-Founders Report The Charity delivered 2 projects in the year. A new project with the Kent Community Health Trust & a second project for Seaview. <ol style="list-style-type: none"> 1. Seaview Project – AC highlighted key elements from the detailed report entitled <u>Seaview Evaluation & Data</u>. A copy of this report was sent to all Trustees (memo of 18th June 2018) & will be available on the website soon as part of a major update revision. A legacy of the 2 projects is Seaview's own commitment to self-funding continuing choirs. 2. Kent Community Health NHS Trust – A 10-week trial course began in January at 2 venues: Ashford & Sevenoaks. A further 10-week course was requested with a concert given at the annual staff awards in June. A second concert was requested for the AGM to be held in September. These 2 venues are currently ongoing with a further course already paid from January 2019. The choir performed at a further concert in the summer & have a Christmas concert booked. There has been a small drop in numbers at the Ashford site owing to the distance the members have to travel. This is currently under review. KCH added a third location, Hastings, which began a 10-week trial in September. Between the 3 locations, currently there are 87 choir members & the scheme would appear to be ongoing. | |
| 6 | Treasurer's Report <ol style="list-style-type: none"> 1. The annual accounts were presented by DP. A copy of the report was distributed to Trustees 2. Balance of funds, with no outstanding payments at year end, stands at £590 | |
| 7 | Election of Officers/Trustees <ol style="list-style-type: none"> 1. SG elected as a new Trustee & will take over as Secretary from CS who remains a Trustee. This was proposed by IM, seconded by JB. SG will have no voting entitlement that could benefit MG. 2. All existing Trustees were proposed & re-elected 3. IM remains as Chair. Proposed by JB; seconded by TJ 4. DP remains as Treasurer. Proposed by JB; seconded by TJ | |
| 8 | Any Other Business There was no other relevant business | |
| 9 | Closing Remarks from Chairman From the evaluation statements & letters received from participants in the schemes the Charity has run this year, it was evident that TTTSP merited high praise from all those it has supported. IM expressed huge gratitude on behalf of all Trustees for the hard work & devotion of AC & MG. The meeting was called to an end. | |
| Meeting Ended: | 11:30 a.m. | Recorded by: Suzi Grant |
| Proposed | | Seconded |